

**ORDINANCE 212/2022**  
**of the Rector of the University of Wrocław of 28 September 2022**

**on the introduction of Regulations for the support of publications from the research and research commercialization fund at the disposal of the Vice-Rector for Research**

Pursuant to Article 23 sections 1 and 2 of the act of 20 July 2018 – *Law on Higher Education and Science* (Journal of Laws of 2024, item 1571, as amended) it is hereby ordered as follows:

§ 1.1. Part of the resources in the research and research commercialization fund at the disposal of the Vice-Rector for Research are earmarked for the support of publications essential for the parametrization of the scientific disciplines evaluated at the University of Wrocław.

2. The budget for the support of publications in 2025 amounts to PLN 1 000 000.

3. Unused budget funds referred to in section 2 do not carry over to the following year.

4. Funding for publication support from the research and research commercialization fund must be disbursed by 12 December 2025.

5. In order to set out the rules on the application for financing from the fund the following **Regulations for the support of publications from the research and research commercialization fund** are hereby introduced in the form of the Appendix to this Ordinance.

§ 2. The supervision over the performance of this Ordinance is entrusted to the Vice-Rector for Research.

§ 3. The Ordinance enters into force on the day of signature.

**Prof. Robert Olkiewicz**  
**RECTOR**

**Regulations for the support of publications  
from the research and research commercialization fund**

§ 1

1. The Regulations set forth the rules for applying for funds to support publications relevant to the parametrization of scientific disciplines evaluated at the University of Wrocław and the scientific development of the author(s), awarded from the fund for research and research commercialization at the disposal of the Vice-Rector for Research, hereinafter referred to as "the fund".
2. Resources from the fund may be used to:
  - 1) finance the publication of:
    - a) scholarly monographs (authored, multi-authored) in full or in part,
    - b) jubilee or memorial books of outstanding UWr scholars;
  - 2) cover the costs of:
    - a) open access online to scholarly monographs and scientific papers;
    - b) proofreading publications in English or in other foreign languages;
    - c) translating monographs or scientific publications into English or other foreign languages.
3. Eligibility for the support referred to in § 1 section 2 item 1 shall be granted only if a positive review has been obtained and the work has been qualified for printing.
4. Publications financed from the fund must correspond to a field of science or a scientific discipline evaluated at the University of Wrocław.
5. Preference shall be given to publications published by the Wrocław University Press.
- 5a. Texts of publications after reviews and review corrections should be submitted to the Wrocław University Press at the latest by:
  - 1) 30 June 2025 for publications of over 15 publishing sheets,
  - 2) 31 August 2025 for publications of under 15 publishing sheets.
6. The coverage of costs of open access shall be granted only to scientific articles or monographs that have received a minimum of 140 points in accordance with the Regulation of the Minister of Science and Higher Education of 22 February 2019 on the evaluation of research quality (Journal of Laws of 2022, item 661).
7. Authors of scholarly monographs and articles applying for the coverage of costs of open access online to their publications may apply only once in a given calendar year.

§ 2

1. Employees of the University of Wrocław and doctoral students studying at the Doctoral School of the University of Wrocław who are preparing a doctoral dissertation in a scientific discipline or disciplines evaluated at the University of Wrocław may apply for financing from the fund referred to in § 1 by submitting an application to the Vice-Rector for Research through the Research Department. The template of the application constitutes the Appendix to these Regulations.
2. Applications are submitted on an ongoing basis via email to:  
[badania@uwr.edu.pl](mailto:badania@uwr.edu.pl). The application should be accompanied by:

- a) contents of the article/monograph/jubilee book/memorial book in PDF format,
  - b) letter addressed to the Vice-Rector for Research with a justification of costs – signed by the dean/director of the institute/head of the extra-faculty unit,
  - c) information on the number of points the article or monograph has received – when applying for the coverage of the costs of open access,
  - d) cost estimate.
3. Employees shall inform the dean/head of the extra-faculty unit about the initiation of the procedure for applying for funds to support publications.
4. Doctoral students inform the supervisor and the dean/head of the extra-faculty unit about the initiation of the procedure for applying for funds to support publications.
5. A member of the Research Department staff records incoming applications, after prior verification of their correctness and completeness, and forwards them to the Vice-Rector for Research.
6. The Vice-Rector for Research takes decision within 30 days from the day of receipt of the application.
7. The Vice-Rector for Research may request an opinion of at least two experts from the given field of science/scientific discipline in the case of applications exceeding PLN 20 000.

### § 3

1. The list of faculties which have been granted financing from the fund under these Regulations is published by a member of the Research Department staff on UWr website.
2. The grant is transferred directly to the bank account of the journal, publisher, proofreader, translator, upon presentation of the corresponding bill or invoice.
3. The publications which have been granted funding should contain the following notation:  
*„Co-financed from the research and research commercialization fund of the University of Wrocław”.*

**APPLICATION**

**to support a publication from the research and research commercialisation fund**

**APPLICANT’S DATA**

Name and surname	
Faculty/institute/chair/department/extra-faculty unit/Doctoral School College*	
Year**	
Album number **	
ORCID	
Supervisor’s name and surname	
Supervisor’s employing unit	
Phone, email	

I apply for the financing of: .....  
.....

in the amount of .....

.....  
Applicant’s signature

Decision of the Vice-Rector for Research: .....

.....  
signature of the Vice-Rector for Research

Attachments:  
.....  
.....  
.....

\*) select the applicable  
\*\*) concerns doctoral students